

# **Accompanying Service Policy**

## **School of Music, Theater and Dance / University of Michigan**

**Fall 2007**

Starting from 2007-2008 academic year, the procedure for instrumental students to apply for a school accompanist has changed from sending the application email to accompanying service coordinator Lydia Qiu at [lydiaq@umich.edu](mailto:lydiaq@umich.edu) to filling out the application form online. Please study carefully the entire accompanying service policy in order to make a **complete application**.

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A. All Instrumental students can apply to work with a school accompanist. The application process must be completed through online application format. Please make sure to fill out all the required information boxes,

**B. We will be able to provide school accompany service to the following projects: (in their priority order)**

1. Degree recital
2. Jury
3. Concerto Competition
4. Studio recital
5. U of M master classes
6. Studio class performance

C. We are **unable** to provide accompanying services to the following projects:

1. Non-degree recital
2. Any competition that is not related to UM curriculum
3. Any audition that is not related to UM curriculum
4. Personal recording project

If you are in need of accompanist for projects listed in item C, contact Ms. Lydia Qiu at [lydiaq@umich.edu](mailto:lydiaq@umich.edu) for the [Freelance Accompanist List](#).

D. Application deadlines:

**1. Degree recital application must be turned in within the FIRST THREE WEEKS of each term, (Sep.26<sup>th</sup> for recitals in Fall, 2007, and Jan. 24<sup>th</sup> for recitals in Winter, 2008)** When a degree recital is scheduled within the first month of a term, the instrumental student must contact Ms. Lydia Qiu during the prior term to arrange to work with a school accompanist.

2. **All other applications must be turned in at least 3-4 WEEKS prior to the desired performance date** in order to guarantee sufficient time to process the application, as well as sufficient time for the accompanist to prepare the music.

3. Due to the high volume of applications for jury accompanist each term, we have to emphasize and honor the principle of “first come first serve.” **Application for jury accompanist must be turned in at least 3 weeks prior to the last day of school.** There is no guarantee for all jury applications to be assigned to school accompanists. In case that we have run out of the school accompanists during this process, Ms. Lydia Qiu will try to arrange freelance accompanists to play for juries. The students who turned in their applications late will be responsible financially for hiring their own jury accompanists.

E. Once an accompanying assignment is made, the instrumental student, the studio teacher, and the assigned accompanist will receive the assignment email from Lydia Qiu simultaneously. **Then, it is the instrumental student’s responsibility to contact the accompanist and provide the music to the accompanist within 5 working days. An assignment becomes void if the instrumental student fails to initiate the contact during that time period.**

F. **Accompanying assignments are not intended to last for the whole term.** All applications need to specify and honor the **performance date**, which will be considered as the ending date of this accompanying assignment, so that a new assignment will be assigned to the accompanist on this day. The purpose for this policy is to provide as many instrumental students with accompanists as possible, and also expose the accompanist to as much repertoire as possible.

G. If you have any question about this policy, or how to use the accompanying service, please contact Ms. Lydia Qiu at [lydiaq@umich.edu](mailto:lydiaq@umich.edu).